

8.5 PHASE 3: SITE INSPECTION OF THE MAIN CONTRACTOR

- a) The physical Inspection would be limited to bidders who passed minimum threshold on functionality.
- b) Site inspection will be conducted to confirm representations made in the bid document.
- c) Written notice of change of physical address of the business must reach the departmental Supply Chain Management Office within fourteen (14) days after the closing date of such bid.
- d) The following would be used to evaluate site inspection of the main contractor:

No.	Criteria for Physical inspection	Weight									
1.	Office Infrastructure	2									
	<ul style="list-style-type: none"> a) Existing office structure - (1 points, if not 0 points) b) Office equipment (i.e. computers, printers, cabinets, etc.)- (1 points, if not 0 points) 										
2.	Control Room	7									
	<ul style="list-style-type: none"> a) Existing Control within the main office structure – (1 points, if not 0 points) b) The Control Room Operator's ability to contact other guards at the offsite facilities and Police if required. - (2 points, if not 0 points) c) Power supply: two sources of power supply, preferred supply (e.g. electricity) and an alternative ready for use. - (1 points, if not 0 points) d) Communication, i.e. Telephones, with alternative backup communication system dedicated as alternative and independent from the initial service - (1 points, if not 0 points) e) Base radio: receiver and transmitter – (2 points, if not 0 points) 										
3.	Security Equipment	37									
	<p>Security equipment must be presented to department's officials on the day of the inspection:</p> <table border="1"> <thead> <tr> <th>Security Equipment</th><th>Criteria</th><th>Points</th></tr> </thead> <tbody> <tr> <td>a) Combat Uniform (branded)</td><td>Combat uniform available</td><td>5</td></tr> <tr> <td></td><td>No combat uniform</td><td>0</td></tr> </tbody> </table>	Security Equipment	Criteria	Points	a) Combat Uniform (branded)	Combat uniform available	5		No combat uniform	0	
Security Equipment	Criteria	Points									
a) Combat Uniform (branded)	Combat uniform available	5									
	No combat uniform	0									

	b) Corporate Uniform (branded)	Corporate uniform available No corporate uniform	5 0		
	c) Firearms (i.e. hand guns) with valid Licenses	More than 20 fire arms From 15 to 20 firearms Less than 15 firearms No firearm	10 7 2 0		
	d) Branded Security Vehicles and vehicle registration certificate(Natis)	6 and above vehicles 3 to 5 vehicles Less than 3 vehicles No vehicles	5 3 1 0		
	e) Other security equipment/Assets	Torches/flashlights Two-way radio or cell phones Baton and handcuffs Set of rain suits Pepper guns Liquid based pepper spray Bullet Proof vest Handheld metal detectors Company patrol System Payroll Whistles Security Registers (Asset, Visitor, Vehicle, Occurrence books Pocket books) Each item is allocated one (1) point, failure to present an item is zero(0)	12		

NB: bidders will not be disqualified for attaching old site inspection evaluation criteria, but the department will consider the amended one/addendum